

SEE School Council Meeting – Agenda
Monday, September 18, 2023. 6:30 pm – 8:30 pm
FFCA SEE Library

| Item | Specific Purpose/Action Needed | Time (min) | |
|--------------------------|--|------------|------------------|
| Approval of Agenda | Approval of Agenda for September 18 2023, or additions | 5 | Michelle Chudoba |
| Approval of Minutes | Approval of June 2023, Meeting Minutes | 5 | Michelle Chudoba |
| Opening remarks/Welcome | Welcome | 10 | Michelle Chudoba |
| Principal/Teacher Report | Update on school happenings and financial requests | 10 | Krista Lee |
| Chairperson's Report | <p>Welcome to the school year</p> <p>Expectations and what is important to us</p> <p>3 Year Goal Review (2021, 2022, 2023):</p> <p>1. Multi-year Fundraising Goals</p> <ul style="list-style-type: none"> a. Replacement of SMARTBoards (20) b. Infusion of new Library Materials <ul style="list-style-type: none"> i. 419 titles in 2021/2022 requested ii. Classroom libraries (\$1k per class) iii. Class novel sets (35 copies of each title) iv. Upgrade the oldest playground structure* v. Naturalist space/outdoor classroom vi. Beautification landscaping projects <p>2. Support to Purchase Requests:</p> <ul style="list-style-type: none"> a. Fence Art/Messages (\$2k) – approved and completed 2022/2023 school year. b. Music Replacement Items – approved and completed 2021/2022 school year. <p>3. Continued Support for Activities, Discretionary Funds, Meal allocations:</p> <ul style="list-style-type: none"> a) Field trips, school presentations (Alberta Opera), Pottery Classes, et <ul style="list-style-type: none"> i. Donation for Quest Theatre for their outside show. \$200. ii. Sandra Lamouche (Hoop dancer) iii. Author visit (\$1,000) b. Discretionary allotment for each classroom. (approximate \$4,500.) <ul style="list-style-type: none"> i. \$300 in the first year of a grade ii. \$200 from 2nd year onward iii. \$350 per full time kindergarten iv. No difference between specialists and homeroom teachers | 10 | Michelle Chudoba |

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| | <p>v. Allocation is pro-rated to FTE</p> <p>vi. Attached is a PDF of the actual spending from 2020-2021 for your reference</p> <p>c. Meal allocation for: (\$14/meal max)</p> <p>i. Learning conferences (3) for staff who stay at school for the evening.</p> <p>ii. Professional Development Days 3 (out of 6)</p> <p>iii. School start and Year end meal for staff in place of the tradition staff appreciation events.</p> <ul style="list-style-type: none"> • ASC Report – September 11 2023 meeting • Renewal of ASC Membership which included development for council members - \$1700 - vote • Education Act Chair Report due September 30 send to Phoebe at H/O – Michelle/ & Lisa | | |
| Vice Chair Report | | 5 | Robyn Wilken |
| Treasurer Report | Update on finances. | 5 | Lisa Buecker |
| Fundraising | Update on Fundraising | 5 | Michael Slavens |
| Casino Rep. | Casino Update | 5 | Ashlyn Beatty |
| Fun Lunch Coordinator Report | Fun Lunch Update | 5 | Marla Schatz |
| Room Parent Coordinator | Establish room coordinators for online connections | 5 | Michelle Volpni |
| Memory Book Rep | Establish room reps | 5 | Anastasia |
| Special Events Coordinator | Kinder Gathering | 15 | Jamie Dunlop |
| Communications and Engagement Coordinator | | | |
| Kindergarten Rep | | 5 | |
| New Business | Newsletter Role Descriptions and Expectations | | |
| Regular Business | Vacant Roles | | |
| Open Discussion | | | |
| Adjournment | | | |
| <p>School Council and Society Meetings. 6:30-8 pm</p> <p>September 18 + society – in person</p> <p>October 16 – in person</p> <p>November 27 + society– online</p> <p>December – no meeting</p> <p>January 22 – zoom</p> <p>February 26 + society - zoom</p> <p>March – no meeting</p> <p>April 15</p> <p>May 13 + society – AGM – 6:30</p> <p>June 17</p> | | | |

*Approx. 90 minutes