

**Members in Attendance:**

Chair - Michelle Chudoba  
Vice Chair - Robyn Wilken  
Secretary - Zdravko Zjalic  
Co - Treasurer - Lisa Beuker  
Special Events Coordinator – Jamie Dunlop  
Casino Rep – Ashlyn Beatty  
Memory Book Lead – Anastasia Belskiy  
Community Engagement – Vacant  
Kindergarten Rep - Vacant  
Faculty - Krista Lee  
Faculty - Rachel Bradley  
Faculty - Catherine McGrath

**Visitors in Attendance:**

Erica Martin  
Hillary Shipley  
Christy Collingham  
Heather Mounter

**MEMBERS ABSENT:**

Parental Partnership Coordinator - Michelle Vopni  
Fundraising Coordinator - Michael Slavens  
Fun Lunch Coordinator - Marla Schatz  
Co-Treasurer - Tia Leung

**OPENING REMARKS / WELCOME**

Call to order by Michelle Chudoba at 6:30 pm.

**APPROVAL of AGENDA:**

MOTION to approve the SEE School Council Meeting Agenda for September 18, 2023 by Robyn Wilken. Seconded by Jamie Dunlop. All in favour.

**APPROVAL of MINUTES**

MOTION to approve the June 19, 2023 minutes Robyn Wilken. Seconded by Jamie Dunlop. All in favour.

**PRINCIPAL'S REPORT** (Krista Lee)

There have been ongoing syncing problems between PowerSchool Parent system and Edsby to start the year, but overall, they are being resolved slowly and most families have access.

Rhena Krispin is on leave. A replacement is being hired.  
There have been fire drills already and the children have been doing well.

Terry Fox run is happening next week. There is an indigenous singer and drummer coming for orange shirt day. Photo day is September 20.

The roof repair has started, and will be ongoing for 2-3 months.

**TEACHER REPORT** (Catherine McGrath)

Kindergarten has started Kelso's choices and learning about phonograms.

Grade 1 – Discussing what make each of them unique and reviewing phonograms.

Grade 2 - New science curriculum has started.

Grade 3 – Pattern unit in math, studying matter in science.

Grade 4- Learning about being the leaders in the school. They started a Digi-block challenge in the Stem room.

**CHAIR REPORT** (Michelle Chudoba)

All School Council is where the Chairpersons and Vice Chairpersons meet to discuss issues from each Campus council and what they are working on. They also meet for ASC fundraising goals for events like the FFCA 25<sup>th</sup> Anniversary. It is also a forum to share experiences of what fundraisers and events are successful or not.

No ASC council update for this meeting.

Three Year Fundraising Goals established in 2020:

1. Replace Smart Boards – Nailed it.
2. Refresh Library Materials – Nailed it, too.
3. Outdoor Space (Pending)– Suggestions included:
  - a. Replace the oldest portion of the park structure.
  - b. Create an outdoor learning space
  - c. Improve the outdoor landscaping.

The outdoor space goal will need to be worked. If a large undertaking such as park replacement is embarked upon, subcommittees will be needed to divide the work.

**VICE CHAIR REPORT** (Robyn Wilken)  
Nothing to report.

**FINANCIAL REPORT** (Lisa Beuker)



Updated Sep 18, 2023

**FFCA SEE Council**  
2023/2024 School Year  
Treasurer's Report  
July - August 2023

Prepared by: Lisa Beuker

**FFCA Council Account**

Starting Balance	27,097.45
<b>Deposits</b>	
	0.23 July Interest
	0.23 August Interest
<b>Expenses</b>	
	94.34 Michelle Chudoba - Posicles
	366.27 Karen Sellar - Memory Books
<b>Total Bank</b>	<b>\$ 26,637.30</b>
Committed	1829.76 Staff gifts, orange shirts, grade 4 lunch
	-
<b>Total Available</b>	<b>\$ 24,807.54</b>

SOUTHEAST ELEMENTARY SCHOOL  
School Council Meeting Minutes  
September 18, 2023

Motion to approve financial statement for September 2023 by Robyn Wilken. Seconded by Jaime Dunlop. All in favour.

Motion to Approve All School Council Membership fees for \$1700.00 by Zdravko Zjalic. Seconded by Jaime Dunlop. All in favour.

Motion to approve up to \$1000.00 for Monster Mash Dance by Robyn Wilken. Seconded by Ashlyn Beaty. All in favour.

Motion to Approve adding Tia Leung to have Signing Authority on the SEE School Council Bank Account at Connect First Credit Union by Zdravko Zjalic. Seconded by Jaime Dunlop. All in favour.

Motion to approve purchasing new kindergarten room toys for \$ 600.00 by Robyn Wilken. Seconded by Michelle Chudoba. All in favour.

Motion to approve purchasing Staff Meals for PD days/Learning Conferences for \$ 3400.00 by Robyn Wilken. Seconded by Michelle Chudoba. All in favour.

Motion to approve purchasing Staff appreciation gift cards for \$ 200.00 by Robyn Wilken. Seconded by Michelle Chudoba. All in favour.

Motion to approve funding Classroom Discretionary Budget for room enrichment for \$ 4500.00 by Robyn Wilken. Seconded by Michelle Chudoba. All in favour.

**FUNDRAISING** (Michael Slavens)

In Lieu Fundraiser has begun. It will run until December 31, 2023. It is the only fundraiser that provides a Tax receipt.

We will try to get another Westjet Gift of Flight raffle. Approval from Westjet is pending.

We have not set up anything with Created by Kids yet. There is a lot of work required by the faculty and the return from this fundraiser was limited.

Another option is a Family Portrait fundraiser.

SOUTHEAST ELEMENTARY SCHOOL  
School Council Meeting Minutes  
September 18, 2023

Michael has reached out to Habitat Systems and The Mahogany School council members, as they have recently gained a grant to have a new park built, to gather information on doing the same for SEE.

Another fundraising option would be a Winter Carnival with a Photo booth, where the photo booth photos can be purchased.

Mabel's Labels and Skip the Depot are ongoing as well

**CASINO REP** (Ashlyn Beatty)

No update. The next casino is upcoming in Q2 2024 (April, May or June), the date TBD.

Ashlyn will look up to see if Casino Funds can be spent on a playground.

Motion to nominate Christy Colingham as the Co-Casino Representative by Michelle Chudoba. Seconded by Robyn Wilken. All in favour.

Christy has accepted the nomination.

**FUN LUNCH COORDINATOR** (Marla Schatz)

A&W will be the first Fun Lunch of the year.  
Kindergarten Hotdog Lunch has 72 orders thus far.

Marla will not continue in the role next year, so we will be looking for volunteers to work with her to learn the roles.

**PARENTAL PARTNERSHIP** (Michelle Vopni)

Absent

Michelle will speak to the SEE Administration to decide on how to structure this role going forward.

**MEMORY BOOK LEAD** (Anastasia Belskiy)

Anastasia has reached out to Mixbook to confirm the pricing, and has set up Google drives for each class, with folders prepared for all the upcoming events (eg. Terry Fox run, orange shirt day). We will ask volunteers to take pictures at field trips. We can also look at getting a photographer to take better pictures at the spring concert.

There are only 6 classrooms that have Memory Book Coordinators. We will touch base at the end of September and if there are still not very many Memory Book Coordinators, we will look

at incentive ideas. Catherine McGrath will get the teachers to reach out to their class parents to get volunteers.

**SPECIAL EVENTS COORDINATOR** (Jamie Dunlop)

There are 72 orders for the Kindergarten Hot Dog Lunch. We will give out bracelets to differentiate the AM and PM classes, so people can network easier.

The Monster Mash Dance will go forward on October 27<sup>th</sup> from 6:30 to 8:00pm.

We will look at renting a Movie Theatre in the new year.

We will look at another skating party on a PD day in January.

The Stampede BBQ was very well attended and was very well received. We will plan to continue with Stampede BBQ in the afternoon and abandon the pancake breakfast for good.

Spring 2024 event TBD.

**COMMUNICATION AND ENGAGEMENT** (Vacant)

Motion to nominate Erica Martin as the Communication and Engagement Coordinator by Zdravko Zjalic. Seconded by Michelle Chudoba. All in favour.

Erica Martin has accepted the nomination.

**KINDERGARTEN REP**

Motion to nominate Hillary Shipley and Heather Mounter as kindergarten representatives by Jaime Dunlop. Seconded by Ashley Beatty. All in favour.

Hillary and Heather have accepted the nomination.

Motion to create the Council Position of Mentor Family Representative by Robyn Wilken. Seconded by Michelle Chudoba. All in favour.

Motion to nominate Alexa Solis to fill the role of the Mentor Family Representative by Robin Wilken. Seconded by Michelle Chudoba. All in favour.

Alexa has accepted the nomination.

SOUTHEAST ELEMENTARY SCHOOL  
School Council Meeting Minutes  
September 18, 2023

**Council Meeting Schedule for 2023-2024**

September 18, 2023	Council + Society	FFCA SEE Library	6:30-8:30 pm
October 16, 2023	Council	FFCA SEE Library	6:30-8:30 pm
November 27, 2023	Council + Society	Online - Zoom	6:30-8:30 pm
January 22, 2024	Council	Online - Zoom	6:30-8:30 pm
February 26, 2024	Council + Society	Online - Zoom	6:30-8:30 pm
April 15, 2024	Council	FFCA SEE Library	6:30-8:30 pm
May 15, 2024	Council + Society + AGM	FFCA SEE Library	6:30-8:30 pm
June 19, 2024	Council	FFCA SEE Library	6:30-8:30 pm

**ADJOURNMENT**

MOTION to adjourn at 9:12 pm by Michelle Chudoba