

Members in Attendance:

Chair - Michelle Chudoba
Secretary - Zdravko Zjalic
Co - Treasurer - Lisa Beuker
Co-Treasurer - Tia Leung
Special Events Coordinator – Jamie Dunlop
Co-Casino Rep – Ashlyn Beatty
Co-Casino Rep – Christy Collingham
Fundraising Coordinator - Michael Slavens
Fun Lunch Coordinator - Marla Schatz
Parental Partnership Coordinator - Michelle Vopni
Community Engagement – Erica Martin
Co-Kindergarten Rep - Hillary Shipley
Mentor Family Representative – Alexa Solis
Faculty - Krista Lee
Faculty - Rachel Bradley
Faculty – Ms. Dowler
Faculty – Ms. Sparks

Visitors in Attendance: Nil

MEMBERS ABSENT:

Vice Chair - Robyn Wilken
Memory Book Lead – Anastasia Belskiy
Co-Kindergarten Rep - Heather Mounteer

OPENING REMARKS / WELCOME

Call to order by Michelle Chudoba at 6:30 pm.

APPROVAL of AGENDA:

MOTION to approve the SEE School Council Meeting Agenda for October 16, 2023 by Ashlyn Beatty. Seconded by Marla Schatz. All in favour.

APPROVAL of MINUTES

MOTION to approve the September 18, 2023 minutes Tia Leung. Seconded by Jamie Dunlop. All in favour.

PRINCIPAL'S REPORT (Krista Lee)

All support staff and administration completed a three-day course of Collaborative problem solving.

SEE Caring and Connection – Administration will be teaching the SEE students on empathy and standing up for people. They will have an assembly and

FFCA is implementing a new science curriculum, so teachers will be pulled into focus groups to help implement it. Unfortunately, there are no new resources provided for implementing the new science curriculum.

The roof repair has started, and will be ongoing for 2-3 months.

TEACHER REPORT (Ms. Dowler and Ms. Sparks)

Ms. Dowler and Ms. Sparks presented the SEE School Council with an update of what all the various grade levels are currently working on in class. They also provide an update of what is being focused on in the specialty classes.

CHAIR REPORT (Michelle Chudoba)

ASC meeting is next week. Nothing to report at this time.

ASCS is pushing all member schools to use Lunch Box as the “preferred vendor” for an unknown reason. We are currently planning to continue with Health Hunger.

Administration will reach out to the maintenance director to see what the timeline is the for old park removal. He can give us an idea of the cost.

Outdoor Space/Park Replacement Subcommittee:
Michael, Ashlyn and Rachel have agreed to start looking into it.

VICE CHAIR REPORT (Robyn Wilken)

Nothing to report.

SOUTHEAST ELEMENTARY SCHOOL
School Council Meeting Minutes
October 16, 2023

FINANCIAL REPORT (Lisa Beuker)



FFCA SEE Council
2023/2024 School Year
Treasurer's Report
September

Updated Oct 16, 2023

Prepared by: Lisa Beuker and Tia Leung

FFCA Council Account

Starting Balance	26,637.30
Deposits	
	0.21 September Interest
Expenses	
	1,829.76 Staff gifts, orange shirts, grade 4 lunch
	327.00 Marla Schatz - Juice and chips fun lunch
Total Bank	\$ 24,480.75
Committed	624.60 DJ and photobooth for dance
	104.43 Jamie Dunlop - dance supplies
	160.87 Jamie Dunlop - dance supplies
	221.50 Marla Schatz - Fun lunch juice and chips
	1700.00 ASC membership fee
	600.00 Kindergarten toys
	3400.00 Staff meals PD Days
	200.00 Staff appreciation cards
	4500.00 Staff discretionary funds
	-
	-
Total Available	\$ 12,969.35

Motion to approve financial statement for October 2023 by Jaime Dunlop. Seconded by Ashlyn Beatty. All in favour.

Motion to Approve funding the cost of the Indigenous Drummer presentation for \$500.00 by Michelle Chudoba. Seconded by Zdravko Zjalic. All in favour.

Motion to Approve purchasing Spell a thon pencils for \$200.00 by Michelle Chudoba. Seconded by Jaime Dunlop. All in favour.

FUNDRAISING (Michael Slavens)

In Lieu Fundraiser has begun. It will run until December 31, 2023. It is the only fundraiser that provides a Tax receipt.

We will try to get another Westjet Gift of Flight raffle. We have submitted an application.

Mabel's Labels and Skip the Depot are ongoing.

CASINO REP (Ashlyn Beatty and Christy)

No update. The next casino is upcoming in Q2 2024 (April, May or June), the date TBD.

Ashlyn will look up to see if Casino Funds can be spent on a playground.

Motion to nominate Christy Collingham as the Co-Casino Representative by Michelle Chudoba. Seconded by Robyn Wilken. All in favour.

Christy has accepted the nomination.

FUN LUNCH COORDINATOR (Marla Schatz)

Report For: **Fun Lunch Program**

Report Details: September A&W **280** orders total • Net profit **\$788.24**

Next Fun Lunch: October - **Boston Pizza**

Grade 1& 2 - **October 26**

Grade 3 & 4 - **October 27**

PARENTAL PARTNERSHIP (Michelle Vopni)

Michelle has organized a parent group to assemble coordinators.

SOUTHEAST ELEMENTARY SCHOOL
School Council Meeting Minutes
October 16, 2023

MEMORY BOOK LEAD (Anastasia Belskiy)

Every room now has a memory book coordinator.

SPECIAL EVENTS COORDINATOR (Jamie Dunlop)

The Monster Mash Dance is on October 27th from 6:30 to 8:00pm. We have sold out.

COMMUNICATION AND ENGAGEMENT (Erica Martin)

SEE Council will send their biographies and photos for Erica to make an introduction document. If council has something important to send out, we can add a short, focused flyer type message. The newsletter is a bit long and may not reach the target audience.

KINDERGARTEN REP (Hillary Shipley and Heather Mounteer)

Good attendance at the kindergarten lunch. The parents may have expected the teachers to join. We need to better communicate that the purpose of the event was for kindergarten families to network, not a teacher conference.

Potentially, we could do a kindergarten Playground playdate 30 minutes prior the PM class starting.

MENTOR FAMILY REPRESENTATIVE (Alexa Solis)

We can look at what information would parents need to know about upcoming events, such as teacher conferences.

Council Meeting Schedule for 2023-2024

September 18, 2023	Council + Society	FFCA SEE Library	6:30-8:30 pm
October 16, 2023	Council	FFCA SEE Library	6:30-8:30 pm
November 27, 2023	Council + Society	Online - Zoom	6:30-8:30 pm
January 22, 2024	Council	Online - Zoom	6:30-8:30 pm
February 26, 2024	Council + Society	Online - Zoom	6:30-8:30 pm
April 15, 2024	Council	FFCA SEE Library	6:30-8:30 pm
May 13, 2024	Council + Society + AGM	FFCA SEE Library	6:30-8:30 pm
June 17, 2024	Council	FFCA SEE Library	6:30-8:30 pm

ADJOURNMENT

MOTION to adjourn at 8:32 pm by Michelle Chudoba